

MAHENDRA COLLEGE OF ENGINEERING
Salem-Campus, Attur Main Road, Minnampalli, Salem -636 106.

CIRCULAR

MCE/ACAD/ IQAC/04

DATE: 25/11/2016

The meeting of Internal Quality Assurance Cell (IQAC) will be conducted on 02.12.2016 in the IQAC Premises by 10.00 am. All the members of the committee are requested to attend the meeting.

Agenda for the Meeting

1. Submission of AICTE QIS Proposals
2. Celebration of Pongal Festival in campus
3. Conduct of International Chess Tournament
4. Conduct of Motivational Programmes
5. Organizing placement drives
6. NPTEL nodal center
7. Proposed Events during December 2016- February 2017
8. Any other matter of interest with the permission of the Chairperson

Copy Submitted to
The Managing Director

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The IQAC Members
HoDs
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PRINCIPAL

MAHENDRA COLLEGE OF ENGINEERING
Salem-Campus, Attur Main Road, Minnampalli, Salem -636 106.

MINUTES OF MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.00 am

Date: 02/12/2016

Venue: IQAC Premises

Members Present:

S. No.	Name of the Member	Designation	Category
1	Dr.R.Asokan	Principal	Chairperson
2	Dr.R.Samson Ravindran	Executive Director	Management Representative
3	Dr N.Malmurugan	Dean-Academics	Member
4	Dr.M.Suganthi	HoD-ECE	Member
5	Dr.H.Lilly Beulah	HoD - CSE	Member
6	Prof. K.Prasad Babu	HoD- Civil	Member
7	Dr.N.Satish	HoD -IT	Member
8	Mr.V.Shanmugam	Administrative Officer	Administrative Staff
9	Mr.S.M.Imam	Mahendra Next Wealth	Member from Industry
10	Er.G.Sivasubramanian	Velavar Constructions	Member from Industry
11	Dr.S.Balamurugan	Professor & Head- Mech	IQAC Coordinator

Meeting started with a Welcome address by Dr.S.Balamurugan- IQAC Coordinator

Review of Progress made for the events mentioned in the earlier agenda:

- Anna University Nodal center is approved to MCE to conduct Zone VIII examinations
- National Cyber security nodal center is established in MCE
- Additional sports items are purchased
- Planned technical and Non-technical programmes are conducted as per the plan.

- IQAC formats created for certain activities like events to be organized, class committee meetings, result analysis etc., and will be continued for other activities also.
- Internal Audit for the implementation of IQAC parameters by the various departments has been conducted during 07.11.2016 to 11.11.2016
- Workshop on “Bloom’s Taxonomy” was conducted on 16.11.2016. Prof.K.Prasad Babu , HoD/Civil was the resource person.
- Department of EEE organized Four Days Workshop on “Analog Electronics And PCB Design” Mr.K.Parthipan, M.E, Senior Design Engineer from Caliber Embedded system was the trainer nearly 68 students from Final year and Third year students were benefited from the program.
- Department of Civil conducted Concrete Day Celebrations and Project Exhibition on 08.09.2016. Er.S.Arunachalam , Rtd SDO , BSNL was the chief guest.
- The Department of CSE &IT has organized a one day National level Symposium CSITA’16 on 09.09.2016. Er.I.Stephen, Project Manager, ECIL-ECIT, Electronics Corporation of India Ltd., Chennai was the chief guest.
- Department of CSE & IT has organized a one day Workshop on “PHP” on 15.09.2016. Mr.S.Senthilkumar , CEO , Kalvi Higher Education and Research Institution , Salem was the resource person.
- Mechanical and Mechatronics department has organized Technical Symposium YANTHRA ’16 on 30.09.2016. MR.S.Kamalakannan, Chief Operating Officer, METEC Design and Construction Engineers India Pvt. Ltd., Chennai was the Chief Guest.

Points Discussed

1. AICTE QIS Proposals

It is planned to apply Quality improvement scheme proposals to AICTE through online web portal of AICTE

2. Celebration of Pongal festival in campus

It is proposed to celebrate Pongal festival in a grand manner by conducting various competitions to the students

3. International Chess Tournament

Salem Chess Academy approached MCE for conducting FIDE rated International Chess Tournament during the last week of January 2017.

4. Conduct of Motivational Programmes

It is planned to conduct motivational programmes by calling eminent speakers

5. NPTEL Nodal Centre

It is planned to apply for NPTEL Nodal Center from IITs

6. Organizing placement drives

It is planned to organize placement drives for 2017 batch of students

7. Book publish











Faculty members are to be encouraged to publish more books in this Academic Year compared to last Academic Year

Proposed Events during December 2016- February 2017.

- **College level** : Mahendra UTSAV '17 during March 2017
- **College level** : In house faculty retreat during first week of March 2017
- **College Level** : International Conference on Applied Sciences and Technology during May 2017.
- **Department of EEE, CSE &IT** : One day faculty development programme on IT infrastructure and management. Er.R.S.Vignesh Senior Network Engineer from LIVEWIRE will be the resource person.
- **Department of EEE** : One day workshop on Emerging technology in Electronics
- **Department of BME** : One day workshop on new trends in Bio medical instrumentation
- **Department of ECE** : One day seminar on recent mobile technologies during the month of February 2017
- **Department of ECE** : Workshop on Advancements in Machine Learning Techniques for medical imaging February 2017
- **Department of ECE** : One day guest lecture on signals and system during the month of February 2017
- **Department of CSE & IT** : One day seminar on Business Intelligence during the month of January 2017
- **Department of CSE & IT** : One day seminar on Internet of things during January 2017

- **Department of EEE, CSE & IT** : One day seminar on Emerging Trends in Network Engineering during February 2017
- **Department of CSE & IT** : Three days workshop on Fundamentals of CCNA during the month February 2017.
- **Department of CSE & IT** : Guest lecture on JAVA programming during the month of January 2017
- **Department of CSE & IT** : One day guest lecture on opportunities available in semiconductor domain during the month of February 2017
- **Department of CSE & IT** : Value added course on Java during the month of January 2017
- **Department of CSE & IT** : Awareness programme on Protective Mechanisms for Young Adulthood cyber crime during February 2017
- **Department of Civil** : Guest Lecture on Strength of materials during January 2017.
- **Department of Science and Humanities** : Science Day celebration during the month of February
- **Department of EEE** : Two days workshop on Mobile Servicing during the month of March 2017
- **Department of Mechatronics** : One day Seminar on Software Applications in Industries during January 2017.
- **First Year** : Motivational Programme on Inspiration during February 2017

The meeting ended with a vote of thanks to the Chairman and members of IQAC by IQAC Coordinator and meeting came to a close at 11.50 am

Name of the Member	Signature	Name of the Member	Signature
Dr.R.Asokan		Prof. K.Prasad Babu	
Dr.R.Samson Ravindran		Mr. V.Shanmugam	
Dr N.Malmurugan		Mr.S.M.Imam	
Dr.M.Suganthi		Er.G.Sivasubramanian	
Dr.H.Lilly Beaulah		Dr.S.Balamurugan	
Dr.N.Satish	